



FINDING JOBS THAT MATCH YOU

THE RIGHT JOB IS ABOUT MORE THAN JUST
A PAY CHEQUE.

When a job matches your skills, values and goals,
you're more likely to feel motivated, fulfilled
and successful. ❤️

5 STEPS TO FIND JOBS THAT MATCH YOU



1 KNOW YOURSELF

- Identify your skills, strengths and experience.
- What do you enjoy doing?
- What are your values and what's important to you in a job?



2 KNOW WHAT YOU WANT

- What type of job role interests you?
- What industries do you want to work in?
- What are your must-haves vs. nice-to-haves?



3 RESEARCH YOUR OPTIONS

- Explore different roles, careers and industries.
- Use job boards, company websites and LinkedIn.
- Read job descriptions carefully.



4 MATCH & SHORTLIST

- Compare job opportunities with your skills, values and goals.
- Create a shortlist of roles that are a good fit.



5 TAKE ACTION

- Tailor your CV and cover letter for each role.
- Apply with confidence.
- Keep learning and adapting as you go.

✓ ASK YOURSELF THESE QUESTIONS

- ✓ Does this role use my skills and strengths?
- ✓ Will this job help me grow and develop?
- ✓ Does this role align with my values?
- ✓ Does the company culture suit me?
- ✓ Can I see myself doing this day to day?
- ✓ Does this role support my long-term goals?



★ WHAT TO LOOK FOR



PURPOSE

Does the role and company mission mean something to you?



GROWTH

Are there opportunities to learn and advance?



WORK-LIFE BALANCE

Does the role offer flexibility and respect your time?



CULTURE

Do the company values and environment align with yours?



STABILITY & REWARDS

Is the salary, job security and benefits right for you?

🚩 GREEN FLAGS – GOOD SIGNS

- ✓ Clear job description and responsibilities
- ✓ Company values align with yours
- ✓ Opportunities for training and development
- ✓ Positive reviews from current or former employees
- ✓ Transparent about salary and benefits



🚩 RED FLAGS – WARNING SIGNS

- ✗ Vague job description or unrealistic expectations
- ✗ High staff turnover or negative reviews
- ✗ Poor communication during the hiring process
- ✗ No information about salary or benefits
- ✗ Pressure to decide or accept immediately



💡 TOP TIPS



Be open minded
You might find the perfect role in an unexpected place.



Keep learning
Build new skills to increase your options.



Talk to people
Your network can open doors to great opportunities.



Be patient
Finding the right job takes time and persistence.



Stay positive
Believe in yourself and keep moving forward.



**The right job is out there
– let's find it together.**